

January 22, 2021

**NOTICE OF MEETING**  
**OF THE**  
**PORT COMMISSION**  
**OF THE**  
**PORT OF HOUSTON AUTHORITY**

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the regular meeting to be held on Tuesday, January 26, 2021. Pursuant to Governor Abbott's action of March 16, 2020 to allow virtual and telephonic open meetings to maintain government transparency, the Port Commission will meet at 9:15 a.m. via Webex webinar, which can be accessed as provided on the following page.

PORT OF HOUSTON AUTHORITY  
of  
HARRIS COUNTY, TEXAS

Erik A. Eriksson  
Secretary



### **Formal Public Meeting Notifications.**

1. This virtual meeting is permitted by Governor Abbott's order suspending certain provisions of the Texas Open Meetings Act to minimize the impact of the coronavirus outbreak.
2. In accordance with the Port Commission's usual practice:
  - a. Members of the public may speak during the posted public comment section.
    - Please register to speak no later than an hour before the meeting by emailing to Liana Christian [lchristian@porthouston.com](mailto:lchristian@porthouston.com) or Erik Eriksson [eriksson@porthouston.com](mailto:eriksson@porthouston.com)
    - Please provide name and the organization the speaker represents, if applicable.
    - Comments are limited to three minutes.
  - b. An audio recording of the meeting is being made, as also required by the governor's order, and will be available to the public, as will written minutes after Port Commission approval.



Please note the following to help the meeting run smoothly:

- The meeting will begin at **9:15 a.m.**
- **Please dial in via phone for the audio portion** and use your attendee number to merge your phone and computer presence.
- **All participants will be muted upon entry.** Please stay muted unless speaking.
- **Please turn off your video** to help the call run more smoothly.

The **Compensation Committee** will begin once the Port Commission meeting has adjourned.

-- Do not delete or change any of the following text. --

#### **More ways to join:**

##### **Join from the meeting link**

<https://porthouston.webex.com/porthouston/j.php?MTID=mab19967fbdf59245e97a5002490266d5>

##### **Join by meeting number**

Meeting number (access code): 146 279 9821

Meeting password: GGmXh23kPd8

##### **Tap to join from a mobile device (attendees only)**

[+1-720-650-7664](tel:+1-720-650-7664),[,1462799821##](tel:+1-720-650-7664) United States Toll (Denver)

[+1-469-210-7159](tel:+1-469-210-7159),[,1462799821##](tel:+1-469-210-7159) United States Toll (Dallas)

##### **Join by phone**

+1-720-650-7664 United States Toll (Denver)

+1-469-210-7159 United States Toll (Dallas)

[Global call-in numbers](#)

##### **Join from a video system or application**

Dial [1462799821@porthouston.webex.com](tel:+1-469-210-7159)

You can also dial 173.243.2.68 and enter your meeting number.

##### **Join using Microsoft Lync or Microsoft Skype for Business**

Dial [1462799821.porthouston@lync.webex.com](tel:+1-469-210-7159)



**Tuesday, January 26, 2021**  
**PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY**

**9:15 a.m.**  
**111 East Loop North**  
**Houston, TX 77029**

**A. CALL TO ORDER**

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**B. CHAIRMAN'S REMARKS**

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1. Governance, legislative, policy, and operational matters

**C. APPROVAL OF MINUTES**

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1. Port Commission Public Meeting - November 10, 2020
2. Port Commission Public Meeting - December 8, 2020

**D. STAFF REPORTS**

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1. Summary of selected financial and operational matters

**E. APPEARANCES**

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1. Public Comment

**F. EXECUTIVE**

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**General**

1. Public comment, deliberation, and possible actions regarding a proposal by ship channel industry stakeholders to participate in funding the Houston Ship Channel Expansion - Channel Improvement Project (Project 11).

**G. COMMERCIAL**

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**Awards, Amendments & Change Orders**

1. Approve a one-year advertising and sponsorship agreement with JOC Group Inc. in an amount not to exceed \$122,000.

**General**

2. Adopt resolutions adding Waller and Wharton Counties to the service areas of Foreign Trade Zone 84.
3. Adopt a resolution approving Grand Parkway West Industrial Complex as a Foreign Trade Zone magnet site in Katy, Texas Business Park.

## **H. FINANCE**

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### **General**

1. Approve the audited financial statements for the Port of Houston Authority Restated Retirement Plan for the fiscal year ended July 31, 2020.

## **I. INFRASTRUCTURE**

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### **Awards, Amendments & Change Orders**

1. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$183,630 for the Asset Management Strategic Improvements Initiatives Project to the top-ranked proposer: staff ranking – first, GHD, Inc; second, Hatch Associates Consultants, Inc.; and third, KPMG, LLP.
2. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$299,895 for the in-depth structural assessment and repair design of Wharves 47, 48, and 1E at Turning Basin Terminal to the top-ranked proposers: staff ranking – first, Dannenbaum Engineering Corporation; second, WSP USA, Inc.; and third, Moffatt & Nichol.
3. Award a construction contract to Bryant Industrial Services, LLC for the annual fender system maintenance at Barbours Cut Terminal and Bayport Container Terminal for 2021 in an amount not to exceed \$600,000.
4. Award a construction contract to Gutier, LLC for the annual pavement replacement at Barbours Cut Terminal and Bayport Container Terminal for 2021 in an amount not to exceed \$1,350,000.
5. Award a construction contract to Gutier, LLC for the annual concrete replacement at Turning Basin Terminal in an amount not to exceed \$800,000.
6. Approve a change order with McCarthy Building Companies, Inc. to perform additional work associated with the rehabilitation of Wharf 3, construction of electrical infrastructure, and lighter aboard ship (LASH) dock demolition at Barbours Cut Terminal in an amount not to exceed \$153,937.
7. Approve a change order with McCarthy Building Companies, Inc. to perform additional work associated with the rehabilitation of Wharves 4 and 5 at Bayport Container Terminal in an amount not to exceed \$80,413.
8. Approve a change order with Forde Construction Company, Inc. to perform additional work associated with the rehabilitation and repair of Wharf 9 at Turning Basin Terminal in an amount not to exceed \$61,801.
9. Authorize a facilities extension agreement for electrical pole relocation with CenterPoint Energy for the Port Road expansion and drainage project at Bayport Container Terminal in an amount not to exceed \$62,942.

### **General**

10. Authorize the Port Authority to negotiate and enter into a purchase agreement with Gin City Mitigation Bank to purchase wetland mitigation credits, in order to clear and develop the East and West Clinton sites in an amount not to exceed \$1,500,000.

### ***Permits/Licenses/Pipeline Easements***

11. Approve the renewal of the following expiring Port Authority licenses for new ten-year terms: Chevron Phillips Chemical Company LP, ExxonMobil Pipeline Company, Kinder Morgan Tejas Pipeline LLC, Kinder Morgan Texas Pipeline LLC, Linde, Inc., Lone Star NGL Mont Belvieu LP, and Pasadena Refining System, Inc.
12. Issue a pipeline license to Sunoco Pipeline L.P. for a 12-inch crude oil pipeline under and across Carpenters Bayou in two locations.
13. Renew and amend a pipeline license issued to Enterprise Products Operating LLC to remove the existing pipeline and relocate a new pipeline to a greater depth across Cedar Bayou.
14. Amend a pipeline license issued to Easton Energy Pipelines LLC to add an additional crossing of a 6-inch nitrogen pipeline adjacent to Steelman Street north of Rosa Allen.
15. Amend a pipeline license issued to Dean Pipeline Company LLC to remove the existing pipeline and relocate a new pipeline to a greater depth across Cedar Bayou.
16. Amend a pipeline license issued to Enterprise Products Operating LLC to remove the existing pipeline and relocate a new pipeline to a greater depth across Cedar Bayou.
17. Amend a pipeline license issued to Enterprise Products Operating LLC to remove the existing pipeline and relocate a new pipeline to a greater depth across Cedar Bayou.
18. Amend a pipeline license issued to Enterprise Intrastate LLC and Houston Pipe Line Company LP to remove the existing pipeline and relocate a new pipeline to a greater depth across Cedar Bayou.
19. Consent to the amended sublease agreement between Greens Bayou Fleeting, LLC as sublessor and Cooper's Marine Service, Inc. as sublessee, effective November 1, 2020, for approximately 1.01-acres of upland and shoreline access and approximately 0.87-acres of submerged property at Greens Bayou.

### **J. OPERATIONS**

#### ***Awards, Amendments & Change Orders***

1. Award a contract to RICO Elevators, Inc. for the purchase of replacement elevators for Stevedoring Support Buildings Nos. 2 and 3 at Bayport Container Terminal in an amount not to exceed \$82,505.
2. Authorize additional purchase order funding for continuing pandemic response services with Workplace Safety Screenings for \$1,100,000, Ambassador Services, LLC for \$750,000, Transportation Rental Solutions LLC for \$20,000, and Interstate Restoration for \$50,000.

### **K. PEOPLE**

#### ***Awards, Amendments & Change Orders***

1. Issue a purchase order to Office and Furniture Companies of Texas LLC DBA Greater Houston Office Products for the purchase of office supplies, toner cartridges, and copy machine paper for a 24-month period, using OMNIA Partners, Public Sector, a cooperative purchase program, in an amount not to exceed \$165,000.

**L. PORT SECURITY AND EMERGENCY OPERATIONS**

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1. No items.

**M. TECHNOLOGY**

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***Awards, Amendments & Change Orders***

1. Issue a purchase order to CDW Government LLC for purchase of miscellaneous computer parts and accessories, using OMNIA Partners, Public Sector, a cooperative purchase program, in an amount not to exceed \$100,000.

**N. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION**

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1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultations regarding (a) 33 U.S.C.A. §§5(b) and 2236, (b) contract termination, (c) Kozlowski, et al v. Buck et al, and (d) proposed amendments to the agreements for legal services with (i) Baker Botts L.L.P., (ii) Best Best & Krieger LLP, (iii) Copeland & Rice LLP, and (iv) Ewell, Brown, Blanke & Knight LLP
2. Real Estate (Section 551.072, Texas Open Meeting Act), including disposition of Beltway 8, Barbours Cut Terminal, and Turning Basin Terminal vicinity properties, and Houston Ship Channel Expansion Channel Improvement Project (Project 11) properties
3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)
4. Employment and Evaluation of Public Officers and Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding claims of public employees
5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)
6. Adjourn Executive Session

**O. RECONVENE OPEN MEETING**

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1. Announce any items from Executive Session requiring Port Commission action

**P. ADJOURN MEETING**

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1. Next Meeting Requested - February 23, 2021
2. Adjourn Port Commission Meeting