

Port of Houston Authority
P&D Fund Expenditures *
July 2019

Department	Description	July	YTD Total
Commissioner Travel			
Janiece Longoria	Miscellaneous (Mileage)	\$ -	\$ 99
Theldon Branch	Texas Port Association Conference - Austin, TX	-	1,236
Theldon Branch	Legislative Meeting - Austin	-	3,215
Dean Corgey	Legislative Meeting - Austin	-	3,142
Ric Campo	Austin Advocacy Trip	-	286
Dean Corgey	Austin Advocacy Trip	-	332
Commissioner Travel Total		-	8,310
Channel Development			
	Travel	-	258
Channel Development Total		-	258
Chief Commercial Officer Administration			
	Business Meals & Entertainment	71	3,829
	Dues & Memberships	179	61,479
	Telephone	97	97
	Travel	19,318	33,719
Chief Commercial Officer Administration Total		19,664	99,124
Community Relations and Events			
	Art & Production	-	210
	Dues & Memberships	-	15,550
	Economic Development Support	91,250	243,250
	Employee Special Events	9	5,009
	Equipment Purchases Expensed	-	1,125
	PHA Receptions/Special Events	46	790
	PHA Sponsored Event	2,500	58,444
	PHA Table Purchases	5,250	29,875
	Promotional Gifts	102	7,954
	Software License Fees	-	290
	Travel	156	208
Community Relations and Events Total		99,313	362,705
Economic Development			
	Advertising Media	-	3,375
	Business Meals & Entertainment	1,396	9,006
	Dues & Memberships	5,413	17,741
	Economic Development Support	-	20,000
	PHA Receptions/Special Events	-	7,000
	PHA Sponsored Event	-	11,208
	Seminar/Conference Registration	-	3,485
	Travel	1,970	24,215
Economic Development Total		8,779	96,030
Education Outreach			
	Educational Sponsorships	-	30,850
	PHA Receptions/Special Events	2,951	49,794
	Promotional Gifts	-	5,189
	Travel	274	274
Education Outreach Total		3,225	86,107

Port of Houston Authority
P&D Fund Expenditures *
July 2019

Department	Description	July	YTD Total
Environmental Affairs	Economic Development Support	-	10,000
Environmental Affairs Total		-	10,000
Executive	Business Meals & Entertainment	1,432	2,273
	Consulting Fees	-	14,132
	Fees & Services	-	5,033
	Seminar/Conference Registration	-	845
	Travel	5,514	13,847
Executive Total		6,946	36,130
Government Relations	Business Meals & Entertainment	-	45
	Consulting Fees	60,733	304,981
	Dues & Memberships	-	78,975
	PHA Receptions/Special Events	1,617	36,246
	PHA Sponsored Event	-	500
	PHA Table Purchases	-	38,200
	Printing Production	-	137
	Promotional Gifts	-	2,849
	Travel	708	16,672
Government Relations Total		63,058	478,605
Marketing and External Communication	Advertising Media	7,265	96,388
	Art & Production	10,000	70,001
	Business Meals & Entertainment	80	495
	Consulting Fees	-	8,500
	Dues & Memberships	-	315
	Fees & Services	-	34,271
	Fees for Online Services	133	91,353
	PHA Sponsored Event	-	4,300
	Postage	-	633
	Printing Production	1,193	19,215
	Promotional Gifts	-	7,681
	Travel	36	129
Marketing and External Communication Total		18,707	333,281
Media Relations	Business Meals & Entertainment	-	35
	Dues & Memberships	-	315
	Fees for Online Services	-	17
	Travel	-	218
Media Relations Total		-	585

Port of Houston Authority
P&D Fund Expenditures *
July 2019

Department	Description	July	YTD Total
MV Sam Houston	Equipment Purchases Expensed	-	80
	Fees & Services	640	4,298
	Fuel	44	10,143
	Machinery & Equipment Maintenance - Contractor	-	1,050
	Materials	1,295	6,644
	Personnel Costs	51,217	384,830
	Training Registration	2,495	2,495
	Software License Fees	-	9,889
	Tour Boat Special Events	5,368	23,922
MV Sam Houston Total		61,059	443,352
Procurement Services	Promotional Gifts	-	2,443
Procurement Services Total		-	2,443
Research & Forecasting	Dues & Memberships	-	141
Research & Forecasting Total		-	141
Small Business	Economic Development Support	55,500	188,500
	PHA Receptions/Special Events	-	2,554
	PHA Sponsored Event	250	37,807
	Travel	-	36
Small Business Total		55,750	228,897
Trade Development	Business Meals & Entertainment	1,936	15,571
	Consulting Fees	30,686	237,030
	Dues & Memberships	795	10,779
	Fees & Services	3,546	4,379
	PHA Receptions/Special Events	-	68,292
	PHA Sponsored Event	5,000	14,000
	Promotional Gifts	-	10
	Seminar/Conference Registration	90	4,240
	Trade Trips	7,540	196,601
	Travel	3,990	37,446
Trade Development Total		53,582	588,347
Grand Total		\$ 390,085	\$ 2,774,316

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
July 2019**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 564,644
Economic Development Support	461,750
Personnel Costs	384,830
Trade Trips	196,601
Dues & Memberships	185,295
PHA Receptions/Special Events	164,677
Travel	127,021
PHA Sponsored Event	126,259
Advertising Media	99,763
Fees for Online Services	91,370
Art & Production	70,211
PHA Table Purchases	68,075
Fees & Services	47,981
Business Meals & Entertainment	31,255
Educational Sponsorships	30,850
Promotional Gifts	26,126
Tour Boat Special Events	23,922
Printing Production	19,352
Software License Fees	10,179
Fuel	10,143
Seminar/Conference Registration	8,570
Commissioner Travel	8,310
Materials	6,644
Employee Special Events	5,009
Training Registration	2,495
Equipment Purchases Expensed	1,205
Machinery & Equipment Maintenance - Contractor	1,050
Postage	633
Telephone	97
Grand Total	<u><u>\$ 2,774,316</u></u>

* **Note:** This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
July 2019 YTD

Month Paid	Tour Date	Organization	2019 YTD
January	12/21/2018	City of Galena Park	\$ 1,364
February	02/13/2019	SER Jobs	1,328
April	02/19/2019	Blanson CTE High School	365
	02/20/2019	Chavez High School Special Ed. Dept.	-
	02/21/2019	Environmental Youth Council	-
March	02/28/2019	Texas Southern University - Department of Transportation Studies	417
March	03/22/2019	Disaster Response Fellowship	1,329
April	03/29/2019	Jason Learning	950
April	04/02/2019	American Association of Port Authorities	575
	04/04/2019	Houston Chemical Association	-
April	04/04/2019	Texas Lyceum	1,285
April	04/11/2019	Economic Alliance Houston Port Region	1,089
April	04/17/2019	Humble High School TSTEM Academy	306
	TBD	Greater Houston Coffee Association	-
	TBD	Port Houston Maritime Education	-
	04/30/2019	Deer Park Community Advisory Council (DPCAC)	-
May	05/02/2019	Asian Chamber of Commerce	1,215
	05/08/2019	US Navy Cruiser Sailors Assn (USNCSA)	-
May	05/14/2019	Washington High School JROTC	395
May	05/17/2019	The Women's Transportation Club of Houston	1,100
June	05/23/2019	American Wind Energy Association	680
June	06/01/2019	South Texas Section of the American Institute of Chemical Engineers	1,070
June	06/11/2019	Pasadena Chamber of Commerce	1,309
June	06/12/2019	San Jacinto College Maritime Summer Camp	345
	06/13/2019	American Association for Women in Community Colleges Leadership Institute,	-
June	06/14/2019	TSU Summer Maritime Academy	1,185
July	06/20/2019	Harris County Mayors and Councils Association	1,235
June	06/20/2019	Workforce Development Committee of the Economic Alliance, Houston Port Region	929
June	06/22/2019	Harris County Mayors and Councils Association	1,319
July	07/02/2019	Interagency Mentor Protégé Program	1,235
July	07/11/2019	Christian Congregation Harbor Ministries	1,300
July	07/16/2019	Career & Technical Association of Texas / CTAT Summer	579
July	07/18/2019	Greater Houston Coffee Association	1,018
	07/26/2019	CICTEX - Camara Internacional de Comercio - Texas	
			\$ 23,922

* Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.