

Port of Houston Authority
P&D Fund Expenditures *
August 2019

<u>Department</u>	<u>Description</u>	<u>August</u>	<u>YTD Total</u>
Commissioner Travel			
Janiece Longoria	Miscellaneous (Mileage)	\$ -	\$ 99
Theldon Branch	Texas Port Association Conference - Austin, TX	-	1,236
Theldon Branch	Legislative Meeting - Austin	-	3,215
Dean Corgey	Legislative Meeting - Austin	-	3,142
Ric Campo	Austin Advocacy Trip	-	286
Dean Corgey	Austin Advocacy Trip	-	332
Stephen DonCarlos	Miscellaneous (Mileage)	573	573
Commissioner Travel Total		573	8,883
Channel Development			
	PHA Table Purchases	2,500	2,500
	Travel	-	258
Channel Development Total		2,500	2,758
Chief Commercial Officer Administration			
	Business Meals & Entertainment	252	4,080
	Dues & Memberships	-	61,479
	Telephone	-	97
	Travel	282	34,002
Chief Commercial Officer Administration Total		534	99,658
Community Relations and Events			
	Art & Production	347	557
	Dues & Memberships	-	15,550
	Economic Development Support	-	243,250
	Employee Special Events	-	5,009
	Equipment Purchases Expensed	-	1,125
	PHA Receptions/Special Events	6,424	7,214
	PHA Sponsored Event	-	58,444
	PHA Table Purchases	4,500	34,375
	Promotional Gifts	2,950	10,904
	Software License Fees	-	290
	Travel	519	727
Community Relations and Events Total		14,740	377,445
Economic Development			
	Advertising Media	-	3,375
	Business Meals & Entertainment	1,280	10,287
	Dues & Memberships	-	17,741
	Economic Development Support	-	20,000
	PHA Receptions/Special Events	2,125	9,125
	PHA Sponsored Event	-	11,208
	Seminar/Conference Registration	1,725	5,210
	Travel	2,641	26,855
Economic Development Total		7,771	103,801
Education Outreach			
	Educational Sponsorships	55,000	85,850
	PHA Receptions/Special Events	568	50,361
	Promotional Gifts	-	5,189
	Travel	-	274
Education Outreach Total		55,568	141,674

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Department	Description	August	YTD Total
Environmental Affairs	Economic Development Support	-	10,000
Environmental Affairs Total		-	10,000
Executive	Business Meals & Entertainment	393	2,666
	Consulting Fees	-	14,132
	Dues & Memberships	84,145	84,145
	Fees & Services	-	5,033
	Seminar/Conference Registration	-	845
	Travel	2,364	16,211
Executive Total		86,902	123,032
Government Relations	Business Meals & Entertainment	-	45
	Consulting Fees	8,333	313,314
	Dues & Memberships	-	78,975
	PHA Receptions/Special Events	-	36,246
	PHA Sponsored Event	10,000	10,500
	PHA Table Purchases	-	38,200
	Printing Production	-	137
	Promotional Gifts	-	2,849
	Travel	-	16,672
Government Relations Total		18,333	496,938
Marketing and External Communication	Advertising Media	875	97,263
	Art & Production	10,000	80,001
	Business Meals & Entertainment	-	495
	Consulting Fees	-	8,500
	Dues & Memberships	-	315
	Fees & Services	5,900	40,171
	Fees for Online Services	-	91,353
	PHA Sponsored Event	-	4,300
	Postage	-	633
	Printing Production	-	19,215
	Promotional Gifts	-	7,681
	Travel	-	129
Marketing and External Communication Total		16,775	350,056
Media Relations	Business Meals & Entertainment	-	35
	Dues & Memberships	-	315
	Fees for Online Services	-	17
	Travel	-	218
Media Relations Total		-	585

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Department	Description	August	YTD Total
MV Sam Houston	Equipment Purchases Expensed	-	80
	Fees & Services	1,187	5,485
	Fuel	2,642	12,785
	Machinery & Equipment Maintenance - Contractor	-	1,050
	Materials	362	7,006
	Personnel Costs	45,655	430,485
	Software License Fees	-	9,889
	Tour Boat Special Events	2,470	26,391
	Training Registration	-	2,495
MV Sam Houston Total		52,315	495,667
Procurement Services	Promotional Gifts	-	2,443
Procurement Services Total		-	2,443
Research & Forecasting	Dues & Memberships	-	141
Research & Forecasting Total		-	141
Small Business	Economic Development Support	-	188,500
	PHA Receptions/Special Events	177	2,731
	PHA Sponsored Event	500	38,307
	Travel	-	36
Small Business Total		677	229,574
Trade Development	Business Meals & Entertainment	2,729	18,300
	Consulting Fees	30,102	267,132
	Dues & Memberships	-	10,779
	Fees & Services	-	4,379
	PHA Receptions/Special Events	6,790	75,082
	PHA Sponsored Event	3,400	17,400
	Promotional Gifts	-	10
	Seminar/Conference Registration	40	4,280
	Trade Trips	60,612	257,217
	Travel	16,279	53,725
Trade Development Total		119,952	708,303
Grand Total		\$376,639	\$3,150,959

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

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<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 603,078
Economic Development Support	461,750
Personnel Costs	430,485
Dues & Memberships	269,440
Trade Trips	257,217
PHA Receptions/Special Events	180,761
Travel	149,106
PHA Sponsored Event	140,159
Advertising Media	100,638
Fees for Online Services	91,370
Educational Sponsorships	85,850
Art & Production	80,557
PHA Table Purchases	75,075
Fees & Services	55,068
Business Meals & Entertainment	35,909
Promotional Gifts	29,076
Tour Boat Special Events	26,391
Printing Production	19,352
Fuel	12,785
Seminar/Conference Registration	10,335
Software License Fees	10,179
Commissioner Travel	8,883
Materials	7,006
Employee Special Events	5,009
Training Registration	2,495
Equipment Purchases Expensed	1,205
Machinery & Equipment Maintenance - Contractor	1,050
Postage	633
Telephone	97
Grand Total	<u><u>\$ 3,150,959</u></u>

* **Note:** This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

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MV Sam Houston - Special Events
August 2019 YTD

Month Paid	Tour Date	Organization	2019 YTD
January	12/21/2018	City of Galena Park	\$ 1,364
February	02/13/2019	SER Jobs	1,328
April	02/19/2019	Blanson CTE High School	365
	02/20/2019	Chavez High School Special Ed. Dept.	-
	02/21/2019	Environmental Youth Council	-
March	02/28/2019	Texas Southern University - Department of Transportation Studies	417
March	03/22/2019	Disaster Response Fellowship	1,329
April	03/29/2019	Jason Learning	950
April	04/02/2019	American Association of Port Authorities	575
	04/04/2019	Houston Chemical Association	-
April	04/04/2019	Texas Lyceum	1,285
April	04/11/2019	Economic Alliance Houston Port Region	1,089
April	04/17/2019	Humble High School TSTEM Academy	306
	TBD	Greater Houston Coffee Association	-
	TBD	Port Houston Maritime Education	-
	04/30/2019	Deer Park Community Advisory Council (DPCAC)	-
May	05/02/2019	Asian Chamber of Commerce	1,215
	05/08/2019	US Navy Cruiser Sailors Assn (USNCSA)	-
May	05/14/2019	Washington High School JROTC	395
May	05/17/2019	The Women's Transportation Club of Houston	1,100
June	05/23/2019	American Wind Energy Association	680
June	06/01/2019	South Texas Section of the American Institute of Chemical Engineers	1,070
June	06/11/2019	Pasadena Chamber of Commerce	1,309
June	06/12/2019	San Jacinto College Maritime Summer Camp	345
	06/13/2019	American Association for Women in Community Colleges Leadership Institute,	-
June	06/14/2019	TSU Summer Maritime Academy	1,185
July	06/20/2019	Harris County Mayors and Councils Association	1,235
June	06/20/2019	Workforce Development Committee of the Economic Alliance, Houston Port Region	929
June	06/22/2019	Harris County Mayors and Councils Association	1,319
July	07/02/2019	Interagency Mentor Protégé Program	1,235
July	07/11/2019	Christian Congregation Harbor Ministries	1,300
July	07/16/2019	Career & Technical Association of Texas / CTAT Summer	579
July	07/18/2019	Greater Houston Coffee Association	1,018
August	07/26/2019	CICTEX - Camara Internacional de Comercio - Texas	1,220
	08/08/2019	Artist Boat	-
	08/16/2019	CyFair ISD Business Educators	-
	08/17/2019	Port Houston - Community Relations & Events	-
	08/17/2019	Air Force Association, San Jacinto Chapter	-
	08/22/2019	Christian Congregation Harbor Ministries	-
August	08/29/2019	Harris County Commissioners Court - Precinct 2	1,249
			\$ 26,391

* Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.