

Port of Houston Authority  
P&D Fund Expenditures \*  
November 2019

Department	Description	November	YTD Total
Commissioner Travel			
Janiece Longoria	Miscellaneous (Mileage)	\$ -	\$ 99
Theldon Branch	Texas Port Association Conference - Austin, TX	-	1,236
Theldon Branch	Legislative Meeting - Austin	-	3,215
Dean Corgey	Legislative Meeting - Austin	-	3,142
Ric Campo	Austin Advocacy Trip	-	286
Dean Corgey	Austin Advocacy Trip	-	332
Stephen DonCarlos	Miscellaneous (Mileage)	-	573
Theldon Branch	Congressional Black Caucus Conference - Washington, DC	-	2,466
Dean Corgey	Congressional Black Cacus Conference - Washington, DC	-	1,364
<b>Commissioner Travel Total</b>		<b>-</b>	<b>12,713</b>
Channel Development			
	PHA Table Purchases	-	2,500
	Travel	-	258
<b>Channel Development Total</b>		<b>-</b>	<b>2,758</b>
Chief Commercial Officer Administration			
	Business Meals & Entertainment	304	5,342
	Dues & Memberships	-	61,300
	Telephone	-	97
	Trade Trips	(632)	(632)
	Travel	4	35,741
<b>Chief Commercial Officer Administration Total</b>		<b>(324)</b>	<b>101,847</b>
Community Relations and Events			
	Art & Production	629	1,186
	Dues & Memberships	1,500	17,050
	Economic Development Support	12,500	280,750
	Educational Sponsorships	-	5,000
	Employee Special Events	-	5,009
	Equipment Purchases Expensed	-	1,125
	Fees & Services	-	6,700
	PHA Receptions/Special Events	-	7,214
	PHA Sponsored Event	-	100,780
	PHA Table Purchases	12,100	60,125
	Promotional Gifts	-	17,699
	Software License Fees	-	290
	Travel	-	727
<b>Community Relations and Events Total</b>		<b>26,729</b>	<b>503,654</b>
Economic Development			
	Advertising Media	-	3,375
	Art & Production	-	500
	Business Meals & Entertainment	2,050	16,364
	Dues & Memberships	-	17,741
	Economic Development Support	-	20,000
	PHA Receptions/Special Events	1,737	21,275
	PHA Sponsored Event	-	39,708
	Postage	-	15
	Printing Production	-	65
	Seminar/Conference Registration	-	6,705
	Travel	6,872	40,302
<b>Economic Development Total</b>		<b>10,658</b>	<b>166,049</b>
Education Outreach			
	Educational Sponsorships	-	105,350
	PHA Receptions/Special Events	-	50,415
	PHA Sponsored Event	-	6,000
	Promotional Gifts	-	5,189
	Travel	-	274
<b>Education Outreach Total</b>		<b>-</b>	<b>167,228</b>

Port of Houston Authority  
P&D Fund Expenditures \*  
November 2019

Department	Description	November	YTD Total
Environmental Affairs	Economic Development Support	10,000	20,000
<b>Environmental Affairs Total</b>		<b>10,000</b>	<b>20,000</b>
Executive	Business Meals & Entertainment	1,034	3,701
	Consulting Fees	-	22,632
	Dues & Memberships	-	84,145
	Fees & Services	-	5,033
	PHA Table Purchases	-	10,000
	Seminar/Conference Registration	-	2,345
	Trade Trips	40	40
	Travel	5,871	22,769
<b>Executive Total</b>		<b>6,945</b>	<b>150,664</b>
Government Relations	Business Meals & Entertainment	76	122
	Consulting Fees	29,182	473,470
	Dues & Memberships	-	78,975
	PHA Receptions/Special Events	1,031	37,686
	PHA Sponsored Event	-	17,000
	PHA Table Purchases	11,100	50,800
	Printing Production	-	137
	Promotional Gifts	-	2,849
	Seminar/Conference Registration	-	1,940
	Travel	4,242	27,738
<b>Government Relations Total</b>		<b>45,630</b>	<b>690,716</b>
Marketing and External Communication	Advertising Media	4,235	129,113
	Art & Production	11,028	114,879
	Business Meals & Entertainment	38	558
	Consulting Fees	-	8,500
	Dues & Memberships	-	640
	Fees & Services	24,932	114,352
	Fees for Online Services	426	122,590
	PHA Receptions/Special Events	745	745
	PHA Sponsored Event	-	4,300
	Postage	-	633
	Printing Production	-	26,536
	Promotional Gifts	9,301	18,732
	Seminar/Conference Registration	-	5
	Travel	18	208
<b>Marketing and External Communication Total</b>		<b>50,723</b>	<b>541,791</b>
Media Relations	Business Meals & Entertainment	-	35
	Dues & Memberships	-	315
	Fees for Online Services	-	17
	Travel	-	242
<b>Media Relations Total</b>		<b>-</b>	<b>609</b>
MV Sam Houston	Equipment Purchases Expensed	-	80
	Fees & Services	116	15,614
	Fuel	78	15,804
	Machinery & Equipment Maintenance - Contractor	-	1,050
	Materials	462	8,040
	Personnel Costs	68,264	589,569
	Software License Fees	-	9,889
	Tour Boat Special Events	2,077	41,919
	Training Registration	-	2,495
<b>MV Sam Houston Total</b>		<b>70,997</b>	<b>684,460</b>

Port of Houston Authority  
P&D Fund Expenditures \*  
November 2019

Department	Description	November	YTD Total
Procurement Services			
	Promotional Gifts	-	2,443
<b>Procurement Services Total</b>		<b>-</b>	<b>2,443</b>
Real Estate			
	PHA Sponsored Event	-	2,500
<b>Real Estate Total</b>		<b>-</b>	<b>2,500</b>
Research & Forecasting			
	Consulting Fees	58,500	58,500
	Dues & Memberships	-	141
	Fees for Online Services	9,154	10,654
	Travel	30	30
<b>Research &amp; Forecasting Total</b>		<b>67,684</b>	<b>69,325</b>
Small Business			
	Economic Development Support	-	244,000
	PHA Receptions/Special Events	187	3,729
	PHA Sponsored Event	-	38,307
	Travel	-	36
<b>Small Business Total</b>		<b>187</b>	<b>286,072</b>
Trade Development			
	Business Meals & Entertainment	2,188	25,890
	Consulting Fees	27,595	337,772
	Dues & Memberships	-	11,899
	Fees & Services	(121)	4,258
	PHA Receptions/Special Events	41,425	148,227
	PHA Sponsored Event	-	23,900
	PHA Table Purchases	3,750	3,750
	Promotional Gifts	-	10
	Seminar/Conference Registration	130	4,455
	Trade Trips	9,694	402,047
	Travel	10,460	71,220
<b>Trade Development Total</b>		<b>95,121</b>	<b>1,033,429</b>
<b>Grand Total</b>		<b>\$ 384,351</b>	<b>\$ 4,436,260</b>

\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority  
P&D Fund Expenditures \*  
November 2019**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 900,875
Personnel Costs	589,569
Economic Development Support	564,750
Trade Trips	401,454
Dues & Memberships	272,206
PHA Receptions/Special Events	269,291
PHA Sponsored Event	232,494
Travel	199,544
Fees & Services	145,956
Fees for Online Services	133,261
Advertising Media	132,488
PHA Table Purchases	127,175
Art & Production	116,564
Educational Sponsorships	110,350
Business Meals & Entertainment	52,011
Promotional Gifts	46,923
Tour Boat Special Events	41,919
Printing Production	26,738
Fuel	15,804
Seminar/Conference Registration	15,450
Commissioner Travel	12,713
Software License Fees	10,179
Materials	8,040
Employee Special Events	5,009
Training Registration	2,495
Equipment Purchases Expensed	1,205
Machinery & Equipment Maintenance - Contractor	1,050
Postage	648
Telephone	97
<b>Grand Total</b>	<b><u>\$ 4,436,260</u></b>

\* **Note:** This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

Port of Houston Authority  
P&D Fund Expenditures \*  
MV Sam Houston - Special Events  
November 2019 YTD

Month Paid	Tour Date	Organization	2019 YTD
January	12/21/2018	City of Galena Park	\$ 1,364
February	02/13/2019	SER Jobs	1,328
April	02/19/2019	Blanson CTE High School	365
	02/20/2019	Chavez High School Special Ed. Dept.	-
	02/21/2019	Environmental Youth Council	-
March	02/28/2019	Texas Southern University - Department of Transportation Studies	417
March	03/22/2019	Disaster Response Fellowship	1,329
April	03/29/2019	Jason Learning	950
April	04/02/2019	American Association of Port Authorities	575
	04/04/2019	Houston Chemical Association	-
April	04/04/2019	Texas Lyceum	1,285
April	04/11/2019	Economic Alliance Houston Port Region	1,089
April	04/17/2019	Humble High School TSTEM Academy	306
	TBD	Greater Houston Coffee Association	-
	TBD	Port Houston Maritime Education	-
	04/30/2019	Deer Park Community Advisory Council (DPCAC)	-
May	05/02/2019	Asian Chamber of Commerce	1,215
	05/08/2019	US Navy Cruiser Sailors Assn (USNCSA)	-
May	05/14/2019	Washington High School JROTC	395
May	05/17/2019	The Women's Transportation Club of Houston	1,100
June	05/23/2019	American Wind Energy Association	680
June	06/01/2019	South Texas Section of the American Institute of Chemical Engineers	1,070
June	06/11/2019	Pasadena Chamber of Commerce	1,309
June	06/12/2019	San Jacinto College Maritime Summer Camp	345
	06/13/2019	American Association for Women in Community Colleges Leadership Institute,	-
June	06/14/2019	TSU Summer Maritime Academy	1,185
July	06/20/2019	Harris County Mayors and Councils Association	1,235
June	06/20/2019	Workforce Development Committee of the Economic Alliance, Houston Port Region	929
June	06/22/2019	Harris County Mayors and Councils Association	1,319
July	07/02/2019	Interagency Mentor Protégé Program	1,235
July	07/11/2019	Christian Congregation Harbor Ministries	1,300
July	07/16/2019	Career & Technical Association of Texas / CTAT Summer	579
July	07/18/2019	Greater Houston Coffee Association	1,018
August	07/26/2019	CICTEX - Camara Internacional de Comercio - Texas	1,220
	08/08/2019	Artist Boat	-
September	08/16/2019	CyFair ISD Business Educators	1,030
	08/17/2019	Port Houston - Community Relations & Events	-
September	08/17/2019	Air Force Association, San Jacinto Chapter	-
September	08/22/2019	Christian Congregation Harbor Ministries	1,249
August	08/29/2019	Harris County Commissioners Court - Precinct 2	900
September	09/17/2019	Port Houston Economic Development Department	975
	09/18/2019	Jack Yates High School Maritime Academy	-
	09/18/2019	National Defense Transportation Association - Houston	-
	09/19/2019	Chester W. Nimitz HS (NJROTC)	-
	09/19/2019	Women Contractors Association	-
October	09/24/2019	Greater Houston Black Chamber	960
October	09/26/2019	Port Houston Maritime Academy	1,390
October	10/03/2019	Jack Yates High School Maritime Academy	585
October	10/03/2019	Houston East End Chamber of Commerce	1,025
	10/12/2019	America's Boating Club	-
October	10/10/2019	Bay Area Houston Transportation Partnership	1,001
October	10/15/2019	Pasadena ISD CTE Department	673
October	10/18/2019	Pasadena ISD CTE Department	613
October	10/19/2019	Sister Cities of Houston	993
	10/22/2019	BakerRipley	-
October	10/23/2019	Harris County Sheriff's Office	1,132
October	10/24/2019	South Houston NJROTC	605
October	10/24/2019	North Channel Area Chamber of Commerce	920
October	10/25/2019	Chester W. Nimitz HS (NJROTC)	651
	10/26/2019	College of Business - University of Houston DT	-

Port of Houston Authority  
P&D Fund Expenditures \*  
MV Sam Houston - Special Events  
November 2019 YTD

Month Paid	Tour Date	Organization	2019 YTD
November	10/29/2019	Glenda Dawson NJROTC	526
November	10/29/2019	Texas Agriculture Council	798
	10/30/2019	Austin High School - Maritime Academy	-
November	10/31/2019	Austin High School - Maritime Academy	753
	12/04/2019	Navarro Middle School	-
	12/05/2019	Port Houston - Economic Development Department	-
	12/07/2019	Seafarers International Seafarers Center	-
	12/10/2019	Women Contractors Association	-
	12/12/2019	Galena Park Maritime Academy	-
	12/14/2019	Women's Transportation Seminar (WTS) Houston	-
	12/14/2019	Seafarers International Seafarers Center	-
	12/19/2019	City of Galena Park	-
			<b>\$ 41,919</b>

\* Note: *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*