

Port of Houston Authority  
P&D Fund Expenditures \*  
May 2021

Department	Description	May	YTD Total
Chief Commercial Officer			
	Dues & Memberships	\$ -	\$ 60,000
<b>Chief Commercial Officer Total</b>		<b>-</b>	<b>60,000</b>
Community Relations and Events			
	Dues & Memberships	-	16,550
	Economic Development Support	-	269,650
	Fees & Services	-	5,791
	PHA Sponsored Event	-	118,000
	PHA Table Purchases	-	3,500
	Postage	-	7,684
<b>Community Relations and Events Total</b>		<b>-</b>	<b>421,175</b>
Economic Development			
	Dues & Memberships	-	2,895
<b>Economic Development Total</b>		<b>-</b>	<b>2,895</b>
Education Outreach			
	Promotional Gifts	-	16,468
<b>Education Outreach Total</b>		<b>-</b>	<b>16,468</b>
Executive			
	Advertising Media	-	32,500
<b>Executive Total</b>		<b>-</b>	<b>32,500</b>
Government Relations			
	Consulting Fees	20,000	176,665
	Dues & Memberships	-	27,500
<b>Government Relations Total</b>		<b>20,000</b>	<b>204,165</b>
Marketing and External Communication			
	Advertising Media	7,200	18,800
	Art and Production	22,314	70,211
	Dues & Memberships	-	149
	Fees & Services	3,900	23,791
	Fees for Online Services	-	12,462
	PHA Sponsored Event	-	5,000
	Printing Production	-	4,028
	Travel	-	(1,741)
<b>Marketing and External Communication Total</b>		<b>33,414</b>	<b>132,701</b>
MV Sam Houston			
	Fuel	79	79
	Materials	-	20
	Personnel Costs	53,280	302,620
	Software License Fees	-	9,889
<b>MV Sam Houston Total</b>		<b>53,359</b>	<b>312,608</b>
Research and Forecasting			
	Fees for Online Services	-	14,930
<b>Research and Forecasting Total</b>		<b>-</b>	<b>14,930</b>

Small Business	Economic Development Support	30,000	104,750
<b>Small Business Total</b>		<b>30,000</b>	<b>104,750</b>
Trade Development			
	2019-PHA Rodeo	-	(35,306)
	Consulting Fees	20,473	138,316
	Dues & Memberships	-	1,850
	Fees & Services	-	273
	PHA Sponsored Event	-	37,500
	Trade Trips	-	16,260
	Travel	-	(95)
<b>Trade Development Total</b>		<b>20,473</b>	<b>158,798</b>
<b>Grand Total</b>		<b>\$ 157,246</b>	<b>\$ 1,460,990</b>

\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority  
P&D Fund Expenditures \*  
May 2021**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 374,400
Consulting Fees	314,981
Personnel Costs	302,620
PHA Sponsored Event	160,500
Dues & Memberships	108,944
Art and Production	70,211
Advertising Media	51,300
Fees & Services	29,855
Fees for Online Services	27,392
Promotional Gifts	16,468
Trade Trips	16,260
Software License Fees	9,889
Postage	7,684
Printing Production	4,028
PHA Table Purchases	3,500
Fuel	79
Materials	20
Travel	(1,836)
2019-PHA Rodeo	(35,306)
<b>Grand Total</b>	<b><u>\$ 1,460,990</u></b>

**\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority  
P&D Fund Expenditures \*  
MV Sam Houston - Special Events  
May 2021

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2021 YTD</u>
-------------------	------------------	---------------------	-----------------

NO ACTIVITY

\* *Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*