

Port of Houston Authority
P&D Fund Expenditures *
April 2018

Department	Description	April	YTD Total
Commissioner Travel			
Janiece Longoria	Asia Trip (cancelled)	\$ -	\$ (13,022)
Janiece Longoria	Trans Pacific Maritime Conference	120	1,149
Janiece Longoria	Breakbulk Conference	14,613	14,613
Commissioner Travel Total		14,733	2,740
Community Relations and Events			
	Art & Production	-	3,198
	Business Meals & Entertainment	-	202
	Dues & Memberships	-	2,850
	Economic Development Supp	37,500	81,500
	Employee Special Events	-	21
	Fees & Services	-	26
	PHA Receptions/Special Events	-	5,000
	PHA Sponsored Event	-	17,998
	PHA Table Purchases	2,500	30,124
	Promotional Gifts	1,648	1,769
	Travel	-	276
Community Relations and Events Total		41,648	142,964
Education Outreach			
	Art & Production	-	5,000
	Educational Sponsorship	-	850
	PHA Receptions/Special Events	15,820	15,820
Education Outreach Total		15,820	21,670
Executive			
	Business Meals & Entertainment	-	259
	Consulting Fees	-	14,000
	Fees & Services	5,033	5,033
	Seminar/Conf. Registration	(795)	-
	Travel	-	1,264
Executive Total		4,238	20,556
Foreign Trade Zone			
	Business Meals & Entertainment	2,093	6,348
	Dues & Memberships	-	6,658
	Economic Development Support	-	68,750
	PHA Receptions/Special Events	3,000	3,000
	PHA Sponsored Event	-	10,000
	Promotional Gifts	-	500
	Seminar/Conf. Registration	400	2,124
	Travel	4,965	12,298
Foreign Trade Zone Total		10,458	109,677
Government Relations			
	Business Meals & Entertainment	-	1,976
	Consulting Fees	54,833	142,832
	Dues & Memberships	-	73,950
	Fees & Services	-	135
	PHA Receptions/Special Events	-	325
	PHA Sponsored Event	500	1,000
	PHA Table Purchases	8,000	11,000
	Travel	2,444	5,264
Government Relations Total		65,777	236,482
Marketing and External Communicator			
	Advertising Media	26,848	72,061
	Art & Production	15,000	30,000
	Business Meals & Entertainment	20	294
	Dues & Memberships	311	606
	Fees & Services	34,972	163,216
	Fees for Online Services	8,453	51,555
	Materials	-	97
	PHA Receptions/Special Events	3,995	95,222
	PHA Sponsored Event	55,671	200,951
	Printing Production	-	13,551
	Promotional Gifts	-	3,217
	Training Registration	-	40
	Travel	457	952
Marketing and External Communication Total		145,727	631,762

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Department	Description	April	YTD Total
Media Relations	Business Meals & Entertainment	60	60
	Dues & Memberships	314	724
	Fees & Services	12	12
	Subscriptions & Publications	-	3,100
	Travel	16	16
Media Relations Total		402	3,912
MV Sam Houston	Fees & Services	2,151	4,730
	Fuel	193	6,048
	Materials	85	1,266
	Personnel Costs	51,344	207,607
	Software License Fees	-	9,889
	Tour Boat Special Events	6,797	19,793
MV Sam Houston Total		60,570	249,333
Small Business	Economic Development Supp	2,500	62,500
	PHA Receptions/Special Events	7,125	45,338
	Printing Production	-	3,752
	Promotional Gifts	-	3,485
Small Business Total		9,625	115,075
Trade Development	Business Meals & Entertainment	6,048	15,691
	Consulting Fees	41,863	109,935
	Dues & Memberships	-	2,666
	Fees & Services	259	947
	Fees for Online Services	-	265
	PHA Receptions/Special Events	2,617	8,765
	Seminar/Conference Registration	545	4,985
	Telephone	-	54
	Travel	69,999	149,203
Trade Development Total		121,331	292,511
Grand Total		\$ 490,329	\$ 1,826,683

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred

**Port of Houston Authority
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April 2018 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 266,767
PHA Sponsored Event	229,950
MV Sam Houston Personnel Costs	207,607
Economic Development Supp	192,750
Fees & Services	174,100
PHA Receptions/Special Events	173,470
Travel	169,272
Dues & Memberships	87,454
Advertising Media	72,061
Fees for Online Services	51,819
PHA Table Purchases	41,124
Art & Production	38,198
Business Meals & Entertainment	24,829
Economic Development Support	20,000
Tour Boat Special Events	19,793
Printing Production	17,304
Software License Fees	9,889
Promotional Gifts	8,971
Fuel	6,048
Seminar/Conf. Registration	4,599
Subscriptions & Publications	3,100
Commissioner Travel	2,740
Seminar/Conference Registration	2,510
Materials	1,363
Educational Sponsorship	850
Telephone	54
Training Registration	40
Employee Special Events	21
Grand Total	\$ 1,826,683

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
April 2018 YTD

Month Paid	Tour Date	Organization	2018 YTD
Feb	02/06/2018	Austin High School Maritime Studies	\$ 580
Feb	02/07/2018	Austin High School Maritime Studies	604
Feb	02/08/2018	Austin High School Maritime Studies	665
Feb	02/09/2018	Austin High School Maritime Studies	501
Feb	02/14/2018	DM Premier Services	605
Feb	02/21/2018	Jack Yates Maritime Academy	277
March	02/27/2018	Galena Park Maritime High School	550
March	02/28/2018	NJROTC - North Forest High School	438
-	03/10/2018	Houston Sail and Power Squadron	-
March	03/19/2018	IHS Markit	1,263
March	03/20/2018	Professor K. Hill Community College Dual Credit	458
March	03/21/2018	American Planning Association, Houston Chapter	1,450
March	03/22/2018	North Channel Area Chamber of Commerce	1,215
March	03/23/2018	Humble High School TSTEM Academy	449
March	03/23/2018	Disaster Response Fellowship	1,223
March	03/24/2018	Asia Chamber of Commerce Business Executive Program	1,341
March	03/27/2018	Port Houston Maritime Academy / PHPME	1,379
April	03/29/2018	Office of U.S. Senator Ted Cruz	1,207
April	03/29/2018	Bay Area Houston Transportation Partnership (BayTran)	1,285
April	04/03/2018	Galena Park CTE Early College High School	449
April	04/04/2018	Consular Corps of Houston	1,418
April	04/05/2018	Economic Alliance Houston Port Region	1,355
April	04/11/2018	Texas Southern University Maritime	444
April	04/13/2018	Rockwell Career Center, Bauer College of Business at University of Houston	639
-	04/14/2018	Stephen F. Austin High School NJROTC	-
-	04/17/2018	Sterling High School NJROTC	-
-	04/19/2018	Houston Fresh Fruit and Vegetable Association	-
-	04/24/2018	Prairie View A&M University American Society of Civil Engineers	-
-	04/25/2018	Greater Houston Coffee Association (GHCA)	-
-	04/26/2018	The Greater Houston Manufacturers Association	-
			\$ 19,793

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*