

**REVISED AND REPOSTED
JANUARY 23, 2023**

January 19, 2023

**NOTICE OF MEETING
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY**

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the regular meeting to be held on Thursday, January 26, 2023. A quorum of the Port Commission is intended to meet at 11:00 a.m. at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. The member of the Port Commission presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

Erik A. Eriksson
Secretary



Additional Public Meeting Notifications.

1. In accordance with the Port Commission's usual practice:
 - a. Members of the public may speak during the posted public comment section.
 - Please register to speak no later than an hour before the meeting by emailing to Liana Christian lchristian@porthouston.com or Erik Eriksson eeriksson@porthouston.com
 - Please provide name and the organization the speaker represents, if applicable.
 - Comments are limited to three minutes.
 - b. An audio recording of the meeting is being made, and will be available to the public, as will written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact the Port Houston– Legal Division at least three days prior to the meeting. The Legal Division may be reached by telephone at (713) 670-2450, by email at lchristian@porthouston.com or Erik Eriksson eeriksson@porthouston.com, and by mail at 111 E. Loop N, Houston, Texas 77029.
3. Due to health and safety concerns related to COVID-19, this meeting will offer the options to participate by videoconference or in-person. The meeting will be open to the public but restrictions regarding allowable room capacity and seating arrangements may be in place.



When it's time, join your Webex meeting here.

Join meeting

More ways to join:

Join from the meeting link

<https://porthouston.webex.com/porthouston/j.php?MTID=m217e18f27a243218d23f7dcc6bd11a33>

Join by meeting number

Meeting number (access code): 2490 418 3109

Meeting password: JANPC

Tap to join from a mobile device (attendees only)

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You can also dial 173.243.2.68 and enter your meeting number.

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Thursday, January 26, 2023
PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

11:00 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom
And Via WebEx

A. CALL TO ORDER

B. OPENING REMARKS BY CHAIRMAN AND COMMISSIONERS

1. Governance, legislative, policy, operational, and community matters

C. APPROVAL OF MINUTES

1. Port Commission Public Meeting - November 18, 2022 Budget Meeting
2. Port Commission Public Meeting - December 6, 2022

D. STAFF REPORTS

1. Summary of selected financial and operational matters

E. APPEARANCES

1. Public Comment

F. EXECUTIVE

Staff Report – Selected agenda item – Tom Heidt, Chief Operating Officer

General

1. Consideration and possible action to amend the Procurement Policy to permit Design Build and Construction Manager-at- Risk as best value procurement methods.

G. BUSINESS EQUITY

Staff Report – Selected agenda item – Maxine Buckles, Chief Business Equity Officer

Awards, Amendments & Change Orders

1. Issue a purchase order to B2Gnow, the sole source provider, for the purchase of annual software services for the B2Gnow Diversity Management Compliance system in an amount not exceed \$79,088.

H. COMMERCIAL

Staff Report – Selected agenda items – John Moseley, Chief Commercial Officer

Awards, Amendments & Change Orders

1. Award a contract to Hilton Americas hotel for services as venue and caterer, and for additional event services for the Houston International Maritime Conference in an amount not to exceed \$320,000.
2. Award a contract for professional services to Barbara Spector Yeninas Associates Inc. (BSYA) to coordinate sponsorship sales, ticket sales, advertising, promotion, hospitality, panelists, and entertainment for the Houston International Maritime Conference for a base amount of \$67,000, plus 20% commission on sponsorship, advertising, and ticket sales in an amount not to exceed \$153,000, and reimbursable expenses not to exceed \$8,000 for a total amount not to exceed \$228,000.

Leases

3. Approve a lease for a one-year term with a one-year mutual renewal option with Suderman Contracting Stevedores, Inc. d/b/a Metro Ports for approximately 10.74 acres out of Block 10 at Northside Turning Basin, effective no earlier than February 15, 2023, at an base rent of approximately \$483,300, subject to base rent escalation of the greater of 3% or the increase in the Consumer Price Index, upon the exercise of the renewal option.
4. Approve an amendment to the lease with Auto Warehousing Co. for approximately 8.15 acres out of Block 14 at the Bayport Auto Terminal to extend the term for five months, effective no earlier than February 1, 2023, at a monthly base rent of \$33,362.99, subject to rent escalation of the 3% increase in the Consumer Price Index in May.

I. FINANCE

Staff Report – Selected agenda items – Tim Finley, Chief Financial Officer

Awards, Amendments & Change Orders

1. Award a contract to Truist Bank for depository banking services for five-year period commencing on or about March 1, 2023 in an annual amount of \$50,000, excluding interest earned on account balances.

General

2. Approve the audited financial statements for the Port of Houston Authority Restated Retirement Plan for the fiscal year ended July 31, 2022.

J. INFRASTRUCTURE

Staff Report – Selected agenda items – Rich Byrnes, Chief Infrastructure Officer

Awards, Amendments & Change Orders

1. Approve staff's ranking of vendors and award a construction contract in an amount not to exceed \$684,938 for the repair of infrastructure along Wharf 18 dredge pipe at the Turning Basin Terminal to the top-ranked proposers: staff ranking – first, Boyer, Inc.; and second, Forde Construction Company, Inc.

2. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$145,979 for the design of the yacht basin bulkhead repair at CARE Terminal to the top-ranked proposers: staff ranking – first, Lloyd Engineering; second, DE Corporation; and third, Wiss, Janey, Elstner Associates, Inc.
3. Award a construction contract to Power Lineman, LLC for medium voltage electrical cable installation at Bayport Container Terminal in an amount not to exceed \$1,043,824.
4. Award a purchase order to Yellowstone Landscape to plant screening plantings at Barbour's Cut Terminal, using Choice Partners, a cooperative purchase program contract, in an amount not to exceed \$80,000.
5. Amend the professional services contract with Walter P Moore and Associates, Inc. to perform additional work associated with structural analysis and repair options for rehabilitation of roofs at Sheds 21-22 at Turning Basin Terminal and CARE Terminal in an amount not to exceed \$86,000.

General

6. Approve the change of control of Weeks Marine, Inc. under its contract for Houston Ship Channel Expansion Channel Improvement Project dredging services, dated June 17, 2022, resulting from the purchase of its capital stock by Kiewit Infrastructure Group Inc.

Permits/Licenses/Pipeline Easements

7. Approve the revised fees for Port Authority licenses and permits, and barge fleeting leases and permits according to the attached schedule, effective February 1, 2023.
8. Issue a transmission line license to CenterPoint Energy Houston Electric, LLC for one 138kV electrical line over and across the Port Terminal Railroad Association Southside Mainline railroad right-of-way near Light Company Road.
9. Issue a transmission line license to CenterPoint Energy Houston Electric, LLC for one 138kV electrical line over and across the Port Terminal Railroad Association Northside Mainline railroad right-of-way near Fidelity Street.
10. Approve the transfer of a 36-inch crude oil pipeline license from HFOTCO LLC dba Houston Fuel Oil Terminal Company to E T Crude Pipeline LLC, for crossing Carpenter's Bayou in three locations.
11. Issue a marine construction permit to SESCO Cement Corporation for construction of a cantilevered sheet pile toe wall at City Dock 3 in the Turning Basin Terminal.

K. OPERATIONS

Staff Report – Selected agenda items – Jeff Davis, Chief Port Operations Officer

Awards, Amendments & Change Orders

1. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$550,000 for gate interchange cards for Barbour's Cut Terminal and Bayport Container Terminal to the top-rank proposers: staff ranking - first, Cole Ticket Solutions, Inc.; and second, Southland Printing Company, Inc.

2. Award a one-year maintenance and support contract to Id Solutions, the sole source provider, for equipment, software licensing, and installation services to expand the Transportation Worker Identification Credential (TWIC) reader application to an additional two lanes, for a total of seven lanes, at Barbours Cut Terminal in an amount not to exceed \$57,278.
3. Award a one-year professional services contract to Kalmar USA Inc., the sole source provider, for maintenance and service for Position Detection System (PDS) equipment for twenty-six rubber-tired gantry cranes in an amount not to exceed \$658,976.
4. Award a contract to Kalmar USA Inc. Bromma Americas, the sole source provider, for the purchase of SCS-Modular upgrades for eight Bromma spreader bars at Barbours Cut Terminal in an amount not to exceed \$90,000.
5. Award a contract to Konecranes Inc., the sole source provider, for the purchase, installation, and commissioning of hardware for auto-steering of rubber-tired gantry (RTG) cranes at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$100,000.
6. Award a purchase order to Greater Houston Office Products for the purchase and installation of office furniture for the Bayport Administration Building Operations suite, Walking Foremen's office, and Clerk's office, using the Omnia Partners, a cooperative purchase program contract, in an amount not to exceed \$74,630.
7. Award a three-year contract to Sunbelt Rentals, Inc. for rental of heavy equipment, using Omnia Partners (formally Sourcewell), a cooperative purchase program contract, in an amount not to exceed \$600,000; and award a three-year contract to Herc Rentals, Inc. for rental of heavy equipment, using Omnia Partners in an amount not to exceed \$600,000, in a total amount not to exceed \$1,200,000.
8. Issue a purchase order to Direct Expansion Solutions (DXS) for the purchase of Daikin air conditioning units for equipment and buildings at Bayport Container Terminal, using Omnia Partners, a cooperative purchase program, in an amount not to exceed \$250,000.

L. PEOPLE

Staff Report – Selected agenda items – Jessica Shaver, Chief People Officer

Awards, Amendments & Change Orders

1. Enter into a one-year agreement with the Houston International Seafarers' Center to provide humanitarian services to seafarers whose vessels call at the terminals of the Port Authority, effective January 1, 2023, in an amount not to exceed \$90,000.
2. Approve a contract with Houston Zoo, Inc. to provide the venue and customer event services for the 2023 Port Houston Employee and Retiree Appreciation Event in an amount not to exceed \$55,000.

M. SECURITY AND EMERGENCY OPERATIONS

Staff Report – Selected agenda item – Marcus Woodring, Chief Port Security and Emergency Operations Officer

Awards, Amendments & Change Orders

1. Award a three-year purchase order to 911Security, Inc, the sole source provider, for access to its AirGuard drone detection program and installation of a sensor that would integrate with the AirGuard drone detection program, in an amount not to exceed \$96,000, with an estimated net cost after Federal Emergency Management Agency (FEMA) Port Security Grant reimbursement of \$24,000.

N. TECHNOLOGY

Staff Report – Selected agenda item – Charles Thompson, Chief Information Officer

Awards, Amendments & Change Orders

1. Issue a purchase order to CDW Government LLC for purchase of miscellaneous computer parts and accessories, using Omnia Partners, a cooperative purchase program, in an amount not to exceed \$100,000.

O. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultation regarding (i) 33 U.S.C.A. §§5(b) and 2236, (ii) the Memorandum of Settlement Agreement with the City of Seabrook, Texas, (iii) assessment of City of Houston drainage fees for certain Port Authority properties, (iv) claims of Gilda Ramirez, and (v) claims of Standard Constructors, Inc. and claims of George Hedge Contractors, Inc.

2. Real Estate (Section 551.072, Texas Open Meeting Act), including disposition of Pelican Island property

3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)

4. Employment and Evaluation of Public Officers and Employees (Section 551.074, Texas Open Meetings Act) including deliberation regarding the employment agreement with the Executive Director of the Port Authority

5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)

6. Adjourn Executive Session

P. RECONVENE OPEN MEETING

1. Announce any items from Executive Session requiring Port Commission action

Q. CLOSING REMARKS BY CHAIRMAN AND COMMISSIONERS

1. Governance, legislative, policy, operational, and community matters

R. ADJOURN MEETING

1. Next Meeting Requested - February 21, 2023
2. Adjourn Port Commission Meeting